2020 LOCATION SCOUTING CHECKLIST

3. CEILING HEIGHT:

1. GENERAL INFORMATION

LOCATION NAME:	CITY / REGION:	KM. TO AIRPORT:	SIZE:	S M L XL XXL
LOCATION ASSIGNMENT:	PROPERTY:	YEAR BUILT:	PRICE:	\$ \$\$ \$\$\$ \$\$\$\$
CONTACT PERSON:	PHONE:	POSITION:	CONDITION:	Perfect Good Fair Bad Abandoned Ruined

NOTES:

2. DRAW LAYOUT OF ROOM / FLOOR WITH DIMENSIONS

(include doors, windows, fireplaces, wall plugs, sheers, blinds and curtains etc.)

4. Place a chair at the midpoint of a wall. Sitting in the chair **TAKE PICTURES** of the opposite wall without using zoom or panorama functions. Note your camera type _____

5. INDICATE NORTH

6. TECHNICAL INFORMATION

✓ ADMINISTRATION:

✓ CAMERA & LIGHT:

✓ SOUND:

PARKING. TRUCKS:	POWER	NOISE LEVEL:	MIN.	MAX.
	CAPACITY: kw	db.		

2020 LOCATION SCOUTING BLANK

oden 🗆 Tiles 🗆 Concrete 🗆
affic 🗆 Subway 🗆 Train 🗆
aine \Box Construction noise \Box Children \Box Reverberation \Box
Animals \Box
Phone \Box Smoke alarm \Box
Doorbell \Box Ventilation \Box
Refrigerators
Yes 🗆 No 🗆
ai Ch

7. EXTRA UTILITIES AND FACILITIES

WATER, WCs		ROOMS for Talent, m ²	BALCONY □ MONITORING BOOTH□
HEATING	Yes 🗆 No 🗆	ROOMS for Extras, m ²	ROOF □ BASEMENT □
NOTES:			

8. SAFETY

• PREP:	♦ NEAR SET:	CON SET:
LIFE SAFETY TRAINING NEEDED	NEAREST POLICE DEPT, km	POLICE PRESENCE REQUIRED
SPECIAL PERMISSIONS & DOCUMENTS	NEAREST HOSPITAL, km	TRAFFIC CONTROL NEEDED
SPECIAL DRESS CODE & UNIT GEAR	NEAREST HOTEL, km (for expedition only)	SECURITY/FIRE WATCH NEEDED
OTHER:		

9. PROPERTY & RIGHTS

Commercial clearance needed for:	

10. LOCATION MANAGER